

Notes 16th November 2010

CIEH Offices, Philip House, Belfast

Present

Stephen Cooper, Jennifer Parkinson, Gary McFarlane, Catriona Cooper, Nigel McMahon, Tom Crossan, Gerry Tierney

Apologies

Maria Jennings, David Allan, Niall Convery, Dan Kennedy, Ursula Walsh

Finance

Gary and Sean are to meet this week so finalise the 2009 accounts, 2010 accounts are due in February 2011.

CIEH in Northern Ireland

It was agreed that a joint administrative appointment should be made between CIEH NI and CIEH NI Region. The newsletter is to be resurrected and the website is under review with content to be managed in Northern Ireland rather than at arm's length in London.

Education

NI Trainers/Associate members

The secretary is to contact Pauline Joyce at CIEH for information on the NI Trainers Forum and their co-ordinator coordinator so that we can arrange a meeting to see what we can do to improve contact, make them feel more "included" and possibly organise an event or two with/for them.

6 - Pack

There has been a low uptake for the 3rd event so far. It was agreed that 2010 is a taster year for the 6 pack programme and that interest is developing. Next year's programme will be under discussion soon and it is hoped that interest will grow. It was agreed that it is important that the events are advertised in such a way that it is clear they are not just for EHOs or solely for CIEH members.

The Michael Cole event will remain as part of the programme but we are to look at separate prizes for the small project section and the larger projects. A standardised application programme is to be developed setting out the relevant criteria.

Possible topics/subjects for the 2011/12 programme –

A careers seminar for students and younger EHOs

Leadership

Legal Training

Climate change and health

Personal development skills – CV production, interview techniques etc

The development of a mentoring network is suggested with mock interview opportunities.

CIEH Governance

The meeting discussed the proposed changes to CIEH Governance based on the circulated CIEH documents and the briefing paper tabled by the secretary. It was felt that the principle of a smaller, more effective trustee body was sound but that there must be clear and transparent communication lines to ensure that the wishes of the membership cannot be overridden by a smaller grouping (power invested in a minority). Given the differences in legislative assemblies and political processes in NI and Wales it was felt that two seats should be reserved on the Trustee body – one for NI and one for Wales.

The Secretary was asked to prepare the response from NI but it was felt that individual members should also be encouraged to respond.

The Secretary is to ask for a short extension to the response time to facilitate submission of the NI comments.

Regional Environmental Assessment

Gary is to complete and submit the assessment for the NI region

Any Other Business

Nominations for the 2011 Management Board and elections (if necessary) will be sought in December.

Dates of 2011 meetings

Tuesday 18th January, Thursday 28th April, Tuesday 6th September, Tuesday 22nd November

All meetings will be held in the CIEH offices, Phillip House, Belfast at 10.30 am.

There being no further business the meeting closed at 12.45



Honorary Secretary/Chairman

8th January 2011