

NI Region Interim Management Board [Meeting Minutes](#)

Meeting Date		Venue	
6 January 2009		CIEH NI, 123 York Street, Belfast BT15 1AB	
In attendance			
P Thompson (PT chair)	S Cooper (SC)	J Parkinson (JP)	D Kennedy (DK)
B Heywood (BH)	G Tierney (GT)	N McMahon (NMc)	S Martin (SM)
Apologies			
S Toland (ST)	M McAllister (MMc)	G McFarlane (GMCF)	M Jennings (MJ)
Ursula Walsh (UW)	J Corey(JC)	L Andrade (LA)	
		Action	By date
1	Declarations of interest		
	1.1 No declarations of interest.		
2	Minutes		
	2.1 Previous minutes were approved and posted on website. Proposed by PT and seconded GT		DD 01/01/09
3	Matters arising		
	5.4	SC to set up meeting with Faculty of PH to co-ordinate joint meeting on 2 June 2009 on Emergency Planning	SC asap
	5.6	SC to organise bookmarker to go out with next newsletter.	SC Before April
	7.1	SC to forward Business Plan 2009 for website to DD after 09.01.09	09.01.09 09.01.09
	7.3	EHOA conference for 2009 to be further developed with EHOA members 16 January 2009 for 20/21 May 2009	SC/GMcF 16.01.09
	9.1	MC award to be made on 19 June 2009. SC to forward form of words to BH for CEHOG for further nomination based on good practice etc.	SC asap
	10.1	Dates for NIR meeting incorrect – reissued as 21.04.09/11.08.09/10.11.09/Start time 10.30 CIEH NIR	
4	Elections		
	4.1	PT reviewed last year's post and informed the meeting that he was standing down. SC thanked PT for his time and commitment as Chair and wished him well with his future endeavours. Chair: Stephen Cooper Proposed PT. Seconded JP Deputy Chair: Jennifer Parkinson Proposed PT. Seconded BH Secretary: Stephen Cooper Proposed JP. Seconded DK Treasurer: Sean Martin Proposed SC. Seconded GT Assistant Treasurer: Gerry Tierney Proposed JP. Seconded NMcM Education: Jennifer Parkinson Proposed PT. Seconded SC CPD Advisor: Stephen Cooper Proposed PT. Second DK	

5	Committees and Management Board Vacancies		
	<p>5.1 PT welcomed David Cuthbert to the board. SC to contact Debbie Walker and Nial Convery re: appointments to board.</p> <p>Education Committee David Cuthbert Gerry Tierney Jennifer Parkinson Maria Jennings Steve Cooper Ursula Walsh</p> <p>Strategy Committee Barry Heywood Dan Kenney Gerry Tierney Nigel McMahon Sean Martin Steve Cooper</p> <p>International Committee Alexis Cann Alison Codd Dan Kennedy Morris McAllister Steve Cooper Yvonne Crowe</p> <p>SC issued book to collect council's contact details.</p>		
6	Northern Ireland Regional Programme 2009		
	<p>6.1 SC circulated programme for NIR Programme 2009 17 February Student forum (am) 17 February Technical Update (pm) 8 April APD briefing 21/22 All Ireland EH Conference, Athlone 2 June Lisburn Civic Centre 19 June EH Golden Jubilee Ball UUU Campus, Jordanstown</p> <p>14 October UUU Campus, Jordanstown Student Forum (am) To be rearranged</p> <p>14 October UUU Research Presentations (pm) 2/3 November Castlereagh BC Practical Pest Control 1 December Open Members Forum and Annual Meeting</p>		
7	NIR questionnaire on training and results		
	<p>7.1 SC reviewed returned questionnaires and request for further returns by members be made to him by CIEH Communications Officer</p>	HG	31.01.09
8	Education Programme		
	<p>8.1 Education Committee to meet 20 January to discuss further low cost CPD 6 pack training from 2010. The meeting on 20th reviewed venues and costs – SC to find out further details about the training and put a proposal together for CEHOG</p>	SC	asap

9	Trustees Report		
	<p>9.1 SC gave an overview of report Outlined the organisational efficiency study being conducted at Chadwick Court. Paul Robinson appointed as Deputy CX Education and Membership services all now accredited to ISO standards. 15 Hatfields has been finished to high green standards and recently hosted the Prince's Trust. The trust has indicated that HRH Prince Charles has asked that 15 Hatfields becomes a regular venue for Trust meetings. Appointments: S Battersby to continue as President. M McAllister has accepted appointment as a CIEH Vice President. Alister McDonal SDLP has joined the All Party Environmental Health Group organized by CIEH</p>		
10	RPA Update		
	<p>10.1 BH gave the meeting an update of RPA. A paper on future working arrangements for public and EH has gone out to all EH councils for agreement. When an agreed model is decided upon the paper will be released to DOE. Article from BH to appear in the newsletter.</p>	SC	asap
14	Date of next meeting		
	<p>14.1 21 April 2009 at CIEH offices at 10.30 hrs.</p>		